



Epping Forest District Council

DECISIONS

Committee:	CABINET
Date of Meeting:	Thursday, 23 July 2015

Date of Publication:	31 July 2015
Call-In Expiry:	6 August 2015

This document lists the decisions that have been taken by the Cabinet at its meeting held on Thursday, 23 July 2015, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

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Call-In Procedure

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: www.eppingforestdc.gov.uk/local_democracy

Decision No:

3. MINUTES

Decision:

- (1) That the minutes of the meeting held on 11 June 2015 be taken as read and signed by the Leader of the Council as a correct record.

7. COUNCIL HOUSEBUILDING CABINET COMMITTEE - 4 JUNE 2015

Decision:

Feasibility Studies

(1) That, as a result of proposed developments for the Council Housebuilding Programme, the priority for the proposed off-street parking schemes at the following locations be increased:

- (a) Millfield, High Ongar;
- (b) Queensway, Chipping Ongar;
- (c) Graylands, Theydon Bois; and
- (d) Colvers, Matching Green; and

(2) That, following the decision to progress to the detailed planning stage, the priority of the following proposed off-street parking schemes be increased:

- (a) Green Glade, Theydon Bois; and
- (b) Parkfields (Site A), Roydon;

Acceleration of the Housebuilding Programme

(3) That, subject to the costs being met from the Council Housebuilding Capital Budget:

(a) delegated authority be granted to the Housing Portfolio Holder to authorise the purchase of individual vacant properties for sale on the open market (either existing properties or new builds) if there was a risk identified by the Director of Communities of one-for-one replacement capital receipts having to be passed to the Government;

(b) delegated authority be granted to the Director of Communities to enter into Development Agreements with private developers, and agree terms for the purchase, for affordable rented housing required to be provided by developers in accordance with Section 106 Agreements, where an opportunity was presented that was considered suitable and appropriate; and

(c) if outline planning permission was granted for development on Council-owned land held by the General Fund at Pyrles Lane, Loughton and the Cabinet subsequently decided to sell the site on the open market, the sale be subject to a requirement that the required affordable housing element (expected to be 40-50% of the total number of properties) be sold to the Council on practical completion, on agreed terms (to be set out in a separate Development Agreement) to be approved by the Cabinet when considering the sale of the site.

**8. FINANCE AND PERFORMANCE MANAGEMENT CABINET COMMITTEE -
18 JUNE 2015**

Decision:

Corporate Risk Update

- (1) That the Action Plan for Risk 1 – Local Plan - be updated;
- (2) That the Effectiveness of Controls/Actions for Risk 2 – Strategic Sites - be updated;
- (3) That the Vulnerability within Risk 3 – Welfare Reforms - be amended;
- (4) That the Vulnerability, Trigger and Key Date for Risk 4 – Finance Income - be amended;
- (5) That the additional Required Further Management Action for Risk 6 – Data/Information - be agreed;
- (6) That the Vulnerability, Trigger, Action Plan and Score for Risk 9 – Safeguarding - be updated;
- (7) That the new Risk, Action Plan and Score for Risk 10 – Housing Capital Finance - be agreed; and
- (8) That the amended Corporate Risk Register be approved;

Provisional Capital Outturn

- (9) That the over and underspends in 2014/15 on certain capital schemes, as identified in the report to the Cabinet Committee, be retrospectively approved;
- (10) That the carry forward of unspent capital estimates into 2015/16 relating to schemes on which slippage had occurred be approved;
- (11) That the bringing forward of allocations from 2015/16 to 2014/15 in respect of a small number of capital schemes on which expenditure had been incurred ahead of schedule be approved; and
- (12) That the funding proposals in respect of the Capital Programme in 2014/15, as outlined in the report to the Cabinet Committee, be approved.

9. LOCAL COUNCIL TAX SUPPORT SCHEME 2016/17

Decision:

- (1) That a public consultation exercise on the Local Council Tax Support Scheme for 2016/17 be undertaken between August and October 2015;
- (2) That the following elements of the scheme be approved for consultation purposes:
 - (a) a general principle be that the Local Council Tax Support scheme for 2016/17 should aim to be cost neutral for the Council;
 - (b) to seek views on alternative funding options for the Local Council Tax Support Scheme if the Scheme was not cost neutral;

(c) the maximum Local Council Tax Support for people of working age be reduced from 80%; and

(d) that a Minimum Income Floor for Self Employed Persons be set in line with other Welfare Reforms.

10. COPPED HALL CONSERVATION AREA CHARACTER APPRAISAL

Decision:

(1) That the adoption and publication of the Character Appraisal for the Copped Hall Conservation Area be approved; and

(2) That the boundary amendment to the Copped Hall Conservation Area be approved.

11. SAFEGUARDING STRATEGY AND ACTION PLAN

Decision:

(1) That the Council's Safeguarding Strategy and Action Plan 2015–18 be adopted.

12. PREVENT POLICY

Decision:

(1) That the Epping Forest District Council Prevent Policy, developed as part of the new requirements for District, City and Borough Councils, be adopted.

13. SAFEGUARDING STAFFING RESOURCES

Decision:

(1) That the significant improvements made to the Council's safeguarding arrangements over the last year, since the appointment of the 1.5FTE Safeguarding posts be noted;

(2) That the ongoing work required to maintain and further improve safeguarding arrangements, systems and practices across the Council to minimise the risks to the Council, including confidential data recording be noted; and

(3) That a Continuing Services Budget growth bid in the sum of £49,610 be made for 2016/17 to enable the existing 1.5FTE Safeguarding posts to be made permanent on the Council's establishment.

14. DISTRICT CCTV PROVISION - STRATEGIC DIRECTION

Decision:

(1) That, in view of the need to increase capital and revenue budget provision to renew/replace existing CCTV systems coming to the end of their useable life and to properly repair and maintain existing and planned additional CCTV systems, the desire for the Council to continue to provide and invest in CCTV for the future be confirmed in principle; and

(2) That a fully-costed CCTV Strategy and Funding Plan be formulated by the

Director of Communities, based on the anticipated future costs and proposed new installations, for consideration by the Cabinet at a future meeting, in advance of the budget cycle to enable the increased costs to be incorporated within future budgets.

15. ASSESSMENT OF VIABILITY OF AFFORDABLE HOUSING, COMMUNITY INFRASTRUCTURE LEVY AND LOCAL PLAN

Decision:

(1) That the findings of the Stage 1 Assessment of the Viability of Affordable Housing, Community Infrastructure Levy and Local Plan, the Executive Summary for which was attached at Appendix 1 of the report, be noted;

(2) That the work needed to support the potential introduction of a Community Infrastructure Levy (CIL) along the lines proposed in the Stage 1 Report be agreed; and

(3) That Stage 2 of the Economic Viability work be completed to inform the Preferred Option Draft Local Plan and that the consultants retained by the Council undertake and complete this work at the appropriate time.

16. RELEASE OF RESTRICTIVE COVENANTS - EPPING FOREST COLLEGE

Decision:

(1) That this report be deferred pending further discussions with Essex County Council.

17. COMPENSATION FOR MISSED REFUSE COLLECTIONS

Decision:

(1) That the unacceptable level of service received by some residents within the District following the change to the revised four-day Waste and Recycling collection service be recognised by the Council;

(2) That the improvement of the refuse and recycling service towards the level that was expected in the District be noted;

(3) That, following careful consideration and advice, it was not considered to be in the best interest of Council Tax payers to offer individual financial compensation; and

(4) That the correct response on a District-wide basis be determined at the conclusion of the review of the implementation of the four-day Waste and Recycling collection service by the Neighbourhoods Select Committee.

18. ANY OTHER BUSINESS

Decision:

(1) That, as agreed by the Leader of the Council and in accordance with Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs (6) and (24) of the Council Procedure Rules, the following items of urgent business be considered following publication of the agenda:

(a) Site of Former Sir Winston Churchill Public House, Loughton – Development Agreement; and

- (b) Epping Forest Shopping Park – Progress Report.

19. SITE OF FORMER SIR WINSTON CHURCHILL PUBLIC HOUSE, LOUGHTON - DEVELOPMENT AGREEMENT

Decision:

- (1) That Agreement be given to:
- (i) a variation of the Heads of Terms for the Development Agreement with CK Investment (Loughton) Ltd, to allow a Novation Agreement and Deed of Variation and Consent which changed the party responsible for constructing the development to Higgins Homes plc and they be granted an under-lease accordingly; and
 - (ii) a variation of the lease to permit access for tenants to carry out repairs on the neighbouring car parking area, but that a clause be inserted to prevent obstruction;
- (2) That the Asset Management and Economic Development Portfolio Holder be authorised to agree minor amendments to the documentation, in consultation with the Director of Neighbourhoods; and
- (3) That the Call-In procedure with respect to this decision be waived on the grounds of Urgency in order to prevent further delay to the start of the development.

20. EPPING FOREST SHOPPING PARK - PROGRESS REPORT

Decision:

- (1) That the progress on the Epping Forest Shopping Park project be noted; and
- (2) That the licence to enable temporary car parking on the T11 Site to continue for the monthly rental charge of £2,000 per month be agreed retrospectively.